

Educational Qualification

PGTs - Must be a Post-graduate with the subject in which employment is sought, with B.Ed. with minimum 50% marks in each. Should have passed online Screening Exam conducted by AWES and should be in possession of a valid Score Card .

TGTs - Graduate (with the subject in which employment is sought), B.Ed. and equivalent with minimum 50% marks in each. In case the candidate has not got 50%marks in graduation but has obtained 50% or more marks in Post-graduation in the subject ,the candidature shall be valid. CTET/TET qualified with 60% Marks. Should have passed Online Screening Exam conducted by AWES and should be in possession of a valid Score.

PRT. Graduate with 2 years Diploma in Elementary Education (D.E.Ed)/ B.Ed. with minimum 50% marks in each. Should have qualified in Part A of the Screening Exam. Should be in possession of a valid Score Card. The candidate who has qualified as B.Ed. and not D.E.Ed would have to undergo a six month bridge course in elementary education from an institution recognized by the NCTE within the period of probation (two years). CTET/TET qualified with 60% marks.

Head Clk

- (a) Preferably an Ex-Serviceman of clerk category upto the age of 55 years.
- (b) 5-10 years experience in Office Management, account handling as Head Clerk with high proficiency in staff duties and drafting experience.
- (c) Computer Savvy – MS Office. etc.
- (d) Educational Qualification – Minimum Graduate in case of civilian.
- (e) Should not have any disciplinary case against him in the entire service.

Lower Division Clerk

- (a) Graduate or ten years of service as a clerk (for Ex-Servicemen). Computer literate.
- (b) Knowledge of Computer MS Office (Speed 12000 key depression per hour).
- (c) Basic knowledge of accounting.

Driver Preferably matriculate or 10 years service for Ex-Servicemen.
Preferably, Valid Driving License

Librarian B. Lib. Science or Graduate with diploma in Library Science from a recognized institute and computer literate with minimum three years experience

AGE LIMIT – As on 01 April of the year of Appointment, the age of the candidate should be:

- (a) Fresh candidates (No Experience) – Below 40 years.
- (b) Experienced candidates (incl ESM) – Below 57 years

Note. For Ser (b), to avail of age relaxation between 40 and 57 years, 5 years experience should be in the appropriate category in the last 10 years. For eg., for PGT category the candidate should have worked as PGT/TGT for 5 years in the last 10 years Experience gained as PRT in the same period shall not be counted for appointment as PGT since the level of exposure to teaching the subjects at senior levels has not been gained by the candidate. For the post of TGT experience gained as PRT shall however be accepted.