

**REQUEST FOR PROPOSAL (RFP) FOR INTEGRATION OF ALREADY EXISTING  
CCTV CAMERAS THROUGH LOCAL NETWORKING FOR ARMY PUBLIC SCHOOL,  
MATHURA, CANTT**

1. APS, Mathura Cantt invites quotations from established vendors for **INTEGRATION OF ALREADY EXISTING CCTV CAMERAS THROUGH LOCAL NETWORKING FOR ARMY PUBLIC SCHOOL MATHURA, CANTT** (Senior Wing at RATC Lines, Mathura Cantt). For complete details and format of RFP, please log on to website of APS, Mathura [www.apsmathuracantt.com](http://www.apsmathuracantt.com)

2. Date of commencement of issue of RFP : .....2019

3. Last date of submission of RFP : .....2019

4. Opening of Bid : .....2019 (09:00 AM)

5. Bank Guarantee (Re-fundable ) : Selected vendor will submit a Bank guarantee in the form of FDR of any nationalized bank in favour of **ARMY PUBLIC SCHOOL MATHURA** for 10% of the contract amt, in addition to the above each vendor to send a demand draft Rs 2000/- which is non-refundable.

6. All conditions and parameters will be evaluated with reference to the firms submitting tenders. The school reserves the right to reject any / all applications without assigning any reason whatsoever. No brokers / intermediaries shall be entertained.

7. For further enquiry please contact to **9457469176**

Principal  
APS, Mathura Cantt

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CCTV CAMERAS THROUGH LOCAL NETWORKING FOR ARMY PUBLIC SCHOOL,  
MATHURA, CANTT**

1. **Scope of Work.** APS, Mathura (henceforth referred as School) invites quotations for integration of already existing CCTV cameras through local networking thus the Nos .....cameras already installed in classrooms are not displaying the activities on screen. The storage of Data of CCTV, DVR & a LED TV 49 inch is also reqd to be installed in principal office/Control room at APS, Mathura (Senior Wing at RATC Lines, Mathura Cantt)

2. **Terms of Execution of Work and Liquidated Damages.** The work of said project is to be completed in a period of 45 days commencing from the day of acceptance of supply/work order issued by the school or within the stipulated period specified in the supply/work order for the schedule of installation. Any delay in completion of the work over the stipulated period will attract a penalty of 0.5 % of the contract value per week subject to a maximum of 10 % of contract value. School reserves the right to recover these amounts by any mode. LD shall be calculated per week basis. Part of week will be treated as a week for this purpose.

3. **BANK GUARANTEE.** The selected vendor will submit a Bank guarantee in the form of FDR of any nationalized bank in favour of **ARMY PUBLIC SCHOOL MATHURA** for 10% of the contract amt within 7 days of acceptance of contract. The Bank guarantee will be released without interest on the completion of the warranty period.

4. **Date / Time and Address of Submission.** The tender documents should be submitted in original, duly signed and stamped and should be submitted in the tender box located outside the office of the Principal, APS Mathura, RATC Lines, Mathura Cantt. Tenders should be received not later than 1400 h on .....2019. The bid should be comprise of the following:-

- (a) Covering letter on the prescribed format as at Annx I.
- (b) The selected vendor will submit a Bank guarantee in the form of FDR of any nationalized bank in favor of **ARMY PUBLIC SCHOOL MATHURA** for 10% of the contract amt within 7 days of acceptance of contract.
- (c) Suppliers profile as Annx II.
- (d) Specifications complete with all rows and columns filled as Annx III.
- (e) Details of reference sites as per Annx IV.
- (f) Documents (Product Brochures, Leaflets, Manual etc neatly stapled)

5. **Commercial / Financial Bid.** This bid (Annx V) should contain relevant price information and the rates should be quoted in INR only. The Commercial Bid should comprise the commercial version of Bill of Material as per Annx V and must contain all the Price information. The offer from the supplier should be strictly as per specifications given at Annx III and the school shall reject any offer with multiple options.

7. **Other Terms and conditions**

(a) The school shall shortlist vendor(s) who satisfy the technical and other requirements laid down in the document. Short listed vendor(s) shall be notified telephonically / e-mail / post and may send auth. representatives to be present at the time of opening of bid. Commercial bid shall be opened only of those vendors who are found suitable technically.

(b) Corrections / alterations to the tender document must be authenticated failing which offer will be rejected.

(c) Commercial offer will be on fixed basis. No upward revision in the price will be considered on account of subsequent increase in taxes etc. However, any subsequent decrease shall be passed on to the School.

(d) Price finalized shall remain valid for 06 months from date of finalization of deal.

(e) The item rates should include full, final and entire completion of all works in all respects described in the contract. School shall be bound to accept the lowest tender and reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever.

(f) Tenders received late shall be rejected.

(g) Each page of the tender shall be signed and stamped by the vendor. Any page not signed will be rejected.

(h) The offer document should indicate the warranty clause as referred in Annx V , overall project cost based on store list as per specification given at Annx-V

Principal  
APS, Mathura

**(Letter to the School on Supplier's Letterhead)**

To,  
The Principal,  
APS, Mathura,  
RATC Lines,  
Mathura Cantt  
UP

Sir / Madam,

**Ref : YOUR RFP FOR INTEGRATION OF ALREADY EXISTING CCTV CAMERAS  
THROUGH LOCAL NETWORKING FOR ARMY PUBLIC SCHOOL MATHURA,  
CANTT**

With ref to the above RFP, having examined and understood the instructions, terms and conditions forming part of the RFP, we hereby enclose our offer for empanelment and subsequent installation/work of **integration of Classroom CCTV Cameras** detailed in above RFP.

We confirm that we have not been disqualified by any PSU, Govt Organization for the said work.

We further confirm that the offer is in conformity with the terms and conditions as mentioned in the RFP. We also confirm that the price finalized will remain valid for a period of 180 days ( 6 months) from the date of such finalization.

We understand that the School is not bound to accept the offer either in part or full and that the School has the right to reject the offer in full or in part without assigning any reason whatsoever.

We enclose DD favoring APS Mathura Cantt, payable at HDFC Bank, Mathura as per the following details :-

Details	For Bank guarantee (Refundable)	For Tender Fees (Non Refundable)
	50,000/-	2,000/-
FDR/DD No		
FDR/DD Date		
Name of Issuing Bank		

Your's faithfully,

(Authorised Signatory)  
Name & Designation,  
Seal of Firm

Date :

Place:

**SUPPLIER's PROFILE**

1. Name of the Org/Company and Address
2. Year of establishment
3. Whether registered with Registrar of Companies / Firms. If so, mention number date and enclose copy of registration certificate
4. Name of Director / partner / proprietor
5. Name and address of Bankers
6. Turnover of the company ( 2017-18, 2018-19)
7. Whether registered for GST. Mention GST no.
8. Whether registered for IT. Mention PAN no.
9. Is the company a dealer / distributor ?
10. Since how long has the company been dealing in supplying or installation of CCTV Cameras.
11. If you have provided similar services in other govt offices/PSU. Please give details
12. Furnish names of important organizations where you have supplied or done installation in last three years.
13. **Certificate.** Certified that the above information is true. We have no objections to enquiries being made about our credentials.

Place :

Signature

Date :

Name and designation seal of firm / company

**COMPARATIVE STATEMENT : TECHNICAL COMPLIANCE MATRIX**

SR NO	ITEMS	Qty	COMPLIANCE	
			YES	NO
1	UTP CABLE	3700 Mtr		
2	FITTING PIPE MAKE ISI MARKA	3700 Mtr		
3	24+2 SWITCHES (DLINK)	6 PCS		
4	HIKVISION NVR 32 PORT (DS-7632-NI-K2)	4 PCS		
5	2TB HDD (WD)	4 PCS		
6	GIGABIT NORMAL SWITCH 16 PORT (D LINK)	1 PCS		
7	1 KVA UPS (MICROTECH)	1 PCS		
8	HDMI SPLITTER (4+1)	1 PCS		
9	PANASONIC 49 INCH LED	1 PCS		
10	INSTALLATION CHARGES	72 PCS		

Place :

Signature

Date :

Name and designation seal of firm / company

**REFERENCE SITE DETAILS**

**Reference 1**

(a)	Name of Company	
(b)	Address of the company	
©	Name and designation of the reference	
(d)	Contact details of reference	
	(i) LL Number (ii) Cell No (iii) E-mail ID	
(e)	Details of supplied or installation of CCTV in last 3 years (Ref No, Date of order and quantity)	

**Reference 2**

(a)	Name of Company	
(b)	Address of the company	
©	Name and designation of the reference	
(d)	Contact details of reference	
	(i) LL Number (ii) Cell No (iii) E-mail ID	
(e)	Details of supplied or installation of CCTV in last 3 years (Ref No, Date of order and quantity)	

Place :

Signature

Date :

Name and designation seal of firm / company

**COMMERCIAL BID : FOR DISPALYING OF CCTV CAMERAS**

SR NO	ITEMS	Qty
1	UTP CABLE	3700 Mtr
2	FITTING PIPE MAKE ISI MARKA	3700 Mtr
3	24+2 SWITCHES (DLINK)	6 PCS
4	HIKVISION NVR 32 PORT (DS-7632-NI-K2)	4 PCS
5	2TB HDD (WD)	4 PCS
6	GIGABIT NORMAL SWITCH 16 PORT (D LINK)	1 PCS
7	1 KVA UPS (MICROTECH)	1 PCS
8	HDMI SPLITTER (4+1)	1 PCS
9	PANASONIC 49 INCH LED	1 PCS
10	INSTALLATION CHARGES	72 PCS

**The L1 vendor will be selected on overall project cost based on store list as per specification given at Annx-V**

**Total** : Rs \_\_\_\_\_

**Taxes** : Rs \_\_\_\_\_

**Total cost of project** : Rs \_\_\_\_\_  
(Inclusive of Warranty etc).

**Note:-** As per RFP and your offer ibid att. It is requested to please complete the work within given time (i.e. 45 days) from your acceptance of SO. Also, the warranty as specified is ....year from date of installation.

Place :

Date :

Signature

Name and designation seal of firm / company